

# Guidance for Asia Pacific National Societies on Conducting a Migration and Displacement Needs Assessment



# Design

## **1. Establish objectives**

- Clear, targeted and achievable objectives
- Agreed by National Society leadership
- Consider the Movement's policies and principles on migration and displacement

## **2. Identify resources needed**

- Decide what your National Society needs to conduct an assessment successfully? e.g. financial, technical, and human resources

## **3. Define the scope**

- Understand what you need to know and why, and how much information will you gather

## **4. Develop a plan (methodology)**

- Agree on a plan. Decide who will do what, and in within what timeframe

# Implement

## 5. Conduct desk-based research

- Collect and review existing information (secondary data)

## 6. Conduct interviews or consultations (if necessary)

- Considerations before conducting interviews or consultations (primary data collection):
  - Minimum Protection Approach
  - Preparing questions
  - Interview format
  - Documenting and storing information safely

# Analyse

- 7. Consolidate and analyse findings**
  - To help identify trends, gaps, areas for National Society development, capacity strengthening, or opportunities for NS-NS collaboration
- 8. Develop the Assessment report**
  - To present main findings in a clear way and using a simple structure



# Deliver

## **9. Share findings within the National Society and community**

- Present findings and proposed recommendations for discussion in a workshop (internal) and/or with community members involved in research for feedback (external)
- Finalise report and produce a Summary

## **10. Agree on outcomes and next steps**

- Discuss findings suggested next steps with colleagues and decision makers
- Present findings and recommendations to external partners and policy makers (if appropriate)
- Decide on follow-up activities (advocacy, further context-specific assessments, NS strategic workshop, stakeholder Roundtable etc.)