**Community Level Monthly Report**

Name of the village/community : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Month:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total volunteers trained in CBHFA in the community: | M: | F: | Total number of households covered under CBHFA: |  |
| Total active CBHFA volunteers in the community: | M: | F: |
| Household size (Avg. number of person in HH): |  |  | Total number of households in the community: |  |

**Community level activities organized during this month**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Activity 1** | | **Activity 2** | | **Activity 3** | | **Activity 4[[1]](#footnote-1)** | |
| **Date** |  | |  | |  | |  | |
| **Activity** |  | |  | |  | |  | |
| **Objective** |  | |  | |  | |  | |
| **Number of participants[[2]](#footnote-2)** | *Male* | *Female* | *Male* | *Female* | *Male* | *Female* | *Male* | *Female* |
| Planned |  |  |  |  |  |  |  |  |
| Attended |  |  |  |  |  |  |  |  |
| **Additional remarks:** |  | |  | |  | |  | |

**Volunteer’s Monthly Report**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | | Volunteer’s name | | | | | | | | | | Total |
| **Activities[[3]](#footnote-3)** | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |  |
| 🏠 | **Home visits:**  Total home visits conducted during this month. |  |  |  |  |  |  |  |  |  |  |  |
| 👪 | **Group meetings:**  Total group meetings conducted during this month. |  |  |  |  |  |  |  |  |  |  |  |
| 🞧 | **First aid:**  Total number of people provided first aid this month. |  |  |  |  |  |  |  |  |  |  |  |
| 🚑 | **Referral:**  Total number of people referred to the health facility. |  |  |  |  |  |  |  |  |  |  |  |
| 🖺 | **IEC material:**  Total number of people given IEC material this month |  |  |  |  |  |  |  |  |  |  |  |
| 🛉 | **People reached:**  Total number of NEW[[4]](#footnote-4) people reached this month. |  |  |  |  |  |  |  |  |  |  |  |
| 🕒 | **Time:**  Total hours worked in the community this month |  |  |  |  |  |  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Topics covered this month with CBHFA:** | 1\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | |
| **Volunteer feedback** | | **Community feedback** |
| **Support required** | | |
| **Plan for next month** | | |

**Date: Prepared by:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Add extra sheet if more activities conducted during the month. [↑](#footnote-ref-1)
2. Count only people targeted (i.e. don’t count children present if they are not targeted) [↑](#footnote-ref-2)
3. Change/add activities as per the program design [↑](#footnote-ref-3)
4. People reached for the first time during this year [↑](#footnote-ref-4)