

C3R 5th Annual Workplan: April 2018 - December 2018

Building Regional Capacity & Collaboration for Community Resilience in Southeast Asia



Canadian Red Cross

The Canadian Red Cross/La Croix-Rouge
Canadienne

C3R 5th Annual Workplan: April 2018 -
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ACRONYMS

AADMER	ASEAN Agreement on Disaster Management & Emergency Response	CBO	Community-based Organisation
ACDM	ASEAN Committee on Disaster Management	CCA	Climate Change Adaptation
ACW	ASEAN Committee on Women	CDAC	Communicating with Disaster Affected Communities (Network)
ADPC	Asian Disaster Preparedness Committee	CEA	Community Engagement and Accountability (formally BenComs)
ADRRN	Asian Disaster Reduction & Response Network	CF	Cooperation Framework
ACE	AHA Centre Executive Programme	COP21	21 st Congress of the Parties for the UN Framework Convention on Climate Change
ACW	ASEAN Commission for Women	CSRF	SEA NSs Community Safety and Resilience Forum
AHA Centre	ASEAN Coordinating Center for Humanitarian Assistance on Disaster Management	CRC	Canadian Red Cross Society
AMCDRR	Asian Ministerial Conference on DRR	CSRU	(IFRC) Community Safety & Resiliency Unit
APRO	Asia-Pacific Regional Office (IFRC) in Kuala Lumpur	CVTL	Cruz Vermelha de Timor-Leste
ASSI	ASEAN Safe School Initiative	DFATD	Canadian Department of Foreign Affairs, Trade & Development
APG	AADMER Partnership Group	DIREX	ASEAN Regional Forum Disaster Relief Exercise
APZ	IFRC Asia Pacific Zone (Office)	DL	Disaster Law
ARDEX	ASEAN Regional Disaster Emergency Response Simulation Exercise	DLP	(IFRC) Disaster Law Programme
ARPDM	ASEAN Regional Program on Disaster Management	DPRK	Democratic Peoples Republic of Korea
ASEAN	Association of SEA Nations	DRR	Disaster Risk Reduction
AWP	Annual work plan (AWP)	ECHO	European Commission's Humanitarian Aid Office
BenComs	Beneficiary Communications	EPoA	Emergency Plan of Action
CAD	Canadian Dollar	FAO	Food and Agriculture Organizations of the UN
CCST	Country Cluster Support Team	FY	DFATD Fiscal Year
CHF	Swiss Franc	GAC	Global Affairs Canada
C3R	This project	GiHA	Gender in Humanitarian Action
CBDM	Community-based Disaster Management	H2P	Humanitarian Pandemic Preparedness
CBDRR	Community-Based Disaster Risk Reduction	HFA	Hyogo Framework for Action

HLP	Housing Land and Property
IAP	UNISDR Asia Partnership
ICBRR	Integrated Community Based Risk Reduction
ICRC	International Committee of the Red Cross
IDRL	International Disaster Response Laws, Rules and Principles
IEC	Information, Education and Communication
IFRC	International Federation of Red Cross & Red Crescent Societies
LTPF	(IFRC) Long-term Planning Framework
MoU	Memorandum of Understanding
Movement	RCRC Movement
NCAW	(Lao PDR) National Commission for the Advancement of Women
NDMO	(country-level gov't) National Disaster Management Organization
NDRT	National Disaster Response Team
NS	SEA National Society
NGO	Non-Governmental Organizations
NSD	National Society Development
OCAC	Organizational Capacity Assessment and Certification
PGI	Protection, Gender and Inclusion
PIP	Program Implementation Plan
PMER	Project Management Evaluation & Reporting
PMF	Performance Measurement Framework
PNS	Partner National Societies (support local NSs)
PSC	Project Steering Committee
RCRC	Red Cross Red Crescent
RDRT	Regional Disaster Response Team
S2020	IFRC 2020 Strategy
SASOP	ASEAN Standard Operating Procedure for Regional Standby Arrangements
SDG	Sustainable Development Goals

SEA	Southeast Asia
SEARD	IFRC SEA Regional Delegation
SFDRR	Sendai Framework for Disaster Risk Reduction
SGBV	Sexual and Gender Based Violence
TBD	To be determined
ToTs	Training of Trainers
TWG	Technical Working Group
UN	United Nations
UNDP	UN Development Programme
UNESCAP	UN Educational Scientific and Cultural Organization
UNISDR	UN International Strategy for Disaster Reduction
UNOCHA	UN Office for the Coordination of Humanitarian Affairs
VCA	Vulnerability & Capacity Assessment
WFP	UN World Food Programme
WHO	UN World Health Organisation
WBS	Work breakdown Structure
WP	Work Plan
WU	Women Union

C3R Project Summary

Project A-035122-001	Building Regional Capacity & Collaboration for Community Resilience in Southeast Asia: Reducing the Impact of Disasters on Vulnerable Communities (C3R-RR1)		
Location	Southeast Asia (SEA) DFATD-priority countries Cambodia, Indonesia, Laos, Philippines, Thailand, Vietnam and Timor-Leste and IFRC/CRC supported/funded countries Brunei, Malaysia, Myanmar and Singapore.		
Org.	Canadian Red Cross (CRC)	Start Date	November 26, 2013
Contact Person	Doug MacDonald Head of Region Asia Douglas.macdonald@redcr.oss.ca	End Date	December 31, 2018
		Direct Beneficiaries	Indirect: SEA vulnerable populations susceptible to increasing disaster risk. Direct: 11 SEA Red Cross & Red Crescent (RCRC) National Societies (NSs) and regional Disaster Risk Reduction (DRR) bodies/organisations (e.g., ASEAN).
Other Partners	International Federation of Red Cross and Red Crescent (IFRC) SEA Regional Delegation (SEARD)	Description of Beneficiaries	Indirect: 119 Million People in SEA are vulnerable to risks including climate and environmental disasters. Direct: Eleven (7 DFATD + 4 IFRC/CRC funded) RCRC NSs engaged in DRR with their governments, regional structures & communities.
<p>Project Description: Supported by DFATD/GAC and CRC funding, the C3R Project seeks to reduce the impact of natural disasters on vulnerable communities in Southeast Asia. The \$6.45 million, 3.5-year project will strengthen the capacity of eleven SEA National Societies and regional structures to represent and communicate the needs of vulnerable groups, particularly women, boys and girls. The SEA National Societies, supported by the IFRC SEA Regional Delegation (SEARD) will work with national governments and regional organizations to advocate for disaster risk reduction (DRR) laws and policies that incorporate and consider issues related to vulnerable communities, gender equality, and the environment. The project will also build cooperation among SEA National Societies and regional DRR mechanisms, such as those of the Association of SEA Nations (ASEAN), to improve DRR at the regional level.</p>			
<p>Ultimate Outcome: Reduced vulnerability to natural disasters for vulnerable communities in SEA, with emphasis on women, boys and girls.</p> <p>Intermediate Outcomes:</p> <ol style="list-style-type: none"> 1. Improved representation of community DRR issues in national policies, plans, and programs. 2. Increased effectiveness of SEA regional DRR cooperation mechanisms that address the needs of vulnerable communities. 			
Budget: DFATD Contribution		CAD	\$5,993,422
Canadian Red Cross Contribution		CAD	\$458,095
Total		CAD	\$6,451,517

1 Executive Summary

The 'Building Regional Capacity and Collaboration for Community Resilience in Southeast Asia: Reducing the Impact of Disasters on Vulnerable Communities' project, henceforth referred to as the C3R Project¹, is a collaborative undertaking between the Canadian Red Cross (CRC), 11 Southeast Asia (SEA) Red Cross Red Crescent (RCRC) National Societies and the International Federation of Red Cross and Red Crescent Societies (IFRC). The C3R Project officially commenced on November 26, 2013, with the signing of the Project Contribution Agreement. The current agreement terminates on December 31, 2018.

This document presents the fifth Annual Workplan (AWP5) of the project, which outlines the key areas to be supported under the no-cost extension (NCE) of the Regional Resilience Initiative (RRI) approved by GAC at the end of March 2018. Initial discussions between GAC, Canadian RC and IFRC in late 2017 envisioned the main assumptions for planning while a short consultative process was conducted in April 2018 with National Societies in Southeast Asia as well as relevant technical partners, allowing for detailed activities and timeframes to be identified. The plan was prepared concurrent to the Project Implementation Plan (PIP) and has a follow-up of the AWP4, thus only the changes in the operating environment or the proposed program of work (e.g., the gender and environmental strategies, Logic Model, Work Breakdown Structure, Risk Matrix, project management structure, etc.) are presented here.

At the time of planning for this extended period of implementation, the following key assumptions were considered:

- All activities for the extension are contributing to the Project Management Framework (PMF) and either complete current processes (under Annual Work Plan 4 – AWP4) or add value to ongoing initiatives
- Key elements, in support of the GAC Feminist International Assistance Policy, are largely related to the Gender & Diversity objectives (outcome 1120 of the initiative), the SGBV research and related follow-up, as well as components related to the technical cooperation with ASEAN
- The implementation of all activities outlined below are to be completed by end of September 2018, except for project finalization costs (final reporting, exit strategy in coordination with other IFRC units, HR demobilizations, etc.) which remain eligible until December 2018.

Budget - The overall project value is CAD 6.45 million, including CAD 6 million from DFATD and CAD 458 thousand from Canadian Red Cross. The project value for IFRC direct implementation (IFRC pledges) is: CAD 6,079,688, including CAD 5,787,838 from DFATD and CAD 191,850 from Canadian Red Cross. The budget for this AWP5 is CAD 650,000 as per the detailed breakdown under section 4.5 below.

¹ Following the first Technical Working Group (TWG) meeting held in Bangkok on 23 June 2014 with the presence of 5 National Societies and all project stakeholders, a decision was made to rename the project into "Regional Resilience Initiative" (RRI) as the acronym "C3R" was being confused with the CSR (Community Safety and Resilience) which is the main programmatic approach under which C3R-RRI is being implemented. The AWP keeps C3R as a reference but some annexes will refer to RRI. Both acronyms should be considered inter-changeable.

2 Initiative & Administrative Management Approach

A **bi-lateral Project Cooperation Agreement** between the IFRC Asia Pacific Zone office and CRC was finalized and signed in September 2014.

- A first amendment to such agreement entered into force on 30 May 2015 to review the schedule of payments as well as provide additional funding amounting to CAD 100 000 from Canadian Red Cross specifically for activities to be held in Myanmar and Malaysia.
- A second amendment was signed by the parties in June 2016 to extend the timeframe of the project to March 2018 (no cost extension) and adapt reports / payment schedule accordingly.
- Following the signing of the amended contribution agreement between GAC and the Canadian RC on 29 March 2018, CRC and IFRC are in the process of signing a third amendment of the Project Cooperation Agreement (PCA) which expired on 31 March 2018.

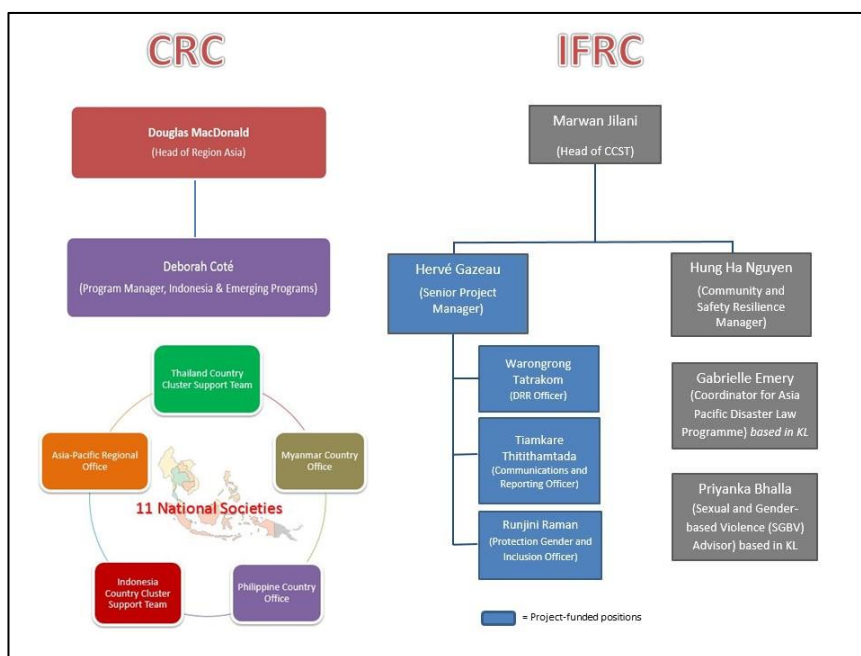
2.1 Project Meetings

The **Project Steering Committee (PSC)** first met mid-March 2014, to approve the PIP. The second annual PSC was held on 2 March 2015 to approve the first draft of the AWP2. A third PSC meeting on 26 April 2016 approved the AWP3. The fourth PSC meeting on 17 May 2017 in Jakarta (Indonesia) approved the AWP4. The fifth PSC meeting planned for 16 May 2018 in Bangkok (Thailand) will review this draft AWP5.

Despite some recent changes in the project extended team, most RRI technical advisors continue to be based in the IFRC Bangkok Country Cluster Support Team (CCST) which facilitates the coordination among project components. It was not possible to adhere to formal monthly meetings with the busy travel schedule, but *ad hoc* meetings among the extended team members were held more than monthly in the past and this will continue in AWP5. Furthermore, the project tries to encourage joint missions to NSs to promote synergies among the various work plans. Finally, general updates are shared in Bangkok through weekly reports and the weekly Monday staff meeting. Daily email and regular skype communications are exchanged between IFRC and CRC Ottawa manager and technical advisors.

2.2 Project Staff

As of early May 2018, all positions in the project team are filled and the diagram below represents the main CRC and IFRC staffs contributing to the activities.



The IFRC CCST in Bangkok continues to work in an integrated manner with the regional team including: the Jakarta CCST, due to its role in supporting relations with ASEAN, and the National Societies of Indonesia and Timor-Leste. Other country offices in Myanmar and Philippines remain key stakeholders as well, while the Asia-Pacific Regional Office in Kuala Lumpur (Malaysia) and the IFRC Secretariat in Geneva and CRC Headquarters in Ottawa provide overall strategic guidance. Finally, the project indirectly funds support services through the “workstation” system and gets supports in terms of administration, finance, human resources and logistics.

2.3 Risk Update

Risks and mitigation measures remain similar to AWP4. The matrix was slightly updated as part of the AWP4 mid-year and annual reports, but with no change in the qualification of the risks.

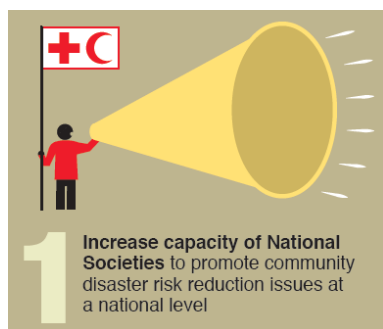
3 Initiative Implementation

3.1 Key milestones

RRI endline study

The RRI project team finalized in March 2018 a 9-month endline study process, comprising of various mutually reinforcing data collection and analysis tools such as (1) extensive documentation review of all project files (2) documentation of 16 stories of change, (3) key informant interviews conducted between October and December 2017 (4) [Theory of Change workshop](#) covering the G&D outcome of the RRI conducted in November 2017, as well as (5) the final [lessons learnt workshop](#) held in February 2018. The endline study report was approved on 3 April 2018 and was shared with GAC. A [story](#) about the project and the final workshop is featured in the Resilience Library.

As the project is progressing, NSs continue to demonstrate strong ownership for the project activities. Their initiative and engagement reflect how the project adds value to their domestic priorities, as well as positioning with national authorities and other key DRR stakeholders. The below paragraphs, extracted from the IFRC fourth annual report submitted to Canadian RC late April 2018, provide some highlights under each of the three outcomes of the initiative.



The RRI supports NSs in building evidence of the quality of their work through publications, social media support, knowledge management services, etc. During the reporting period, a focus was made on capturing [community voices](#) through video production in five countries, with two other countries ([Viet Nam](#) and [Timor-Leste](#)) also producing more institutional videos promoting their work including gender mainstreaming in communities. Other initiatives also continued such as the radio programming enhancement in Lao PDR and ongoing technical support related to community engagement and accountability (CEA) in various countries (including a regional CEA forum co-hosted in Bangkok in May 2017 together with the ICRC).

This is coupled with a series of targeted supports that have contributed to enhancing the IFRC and NS relationships with governments, through events, joint meetings, joint participation in regional forums, etc. The disaster law component of the project saw great progress in Cambodia, Lao PDR (despite institutional

changes – separation of disaster management law from climate change law), Viet Nam, Indonesia, and the Philippines. Furthermore, the ACDM approved in April 2017 the IFRC concept note on DL peer to peer platform and [AADMER institutionalization mapping](#), which paved the way for greater engagement at regional level.



Two regional events / trainings were successfully held during the AWP4: (1) the [G&D in VCA field school](#) (May 2017), in which a GAC gender specialist also participated, and (2) the annual [G&D regional network meeting](#), with its attached regional [training on Sexual and Gender-Based Violence](#) (SGBV – August 2017). At country level, the core group of G&D focal points are leading the institutional change from within their NSs while supporting each other through the established regional network. This included mostly policy development work (G&D policies endorsed in [Timor-Leste](#) in April 2017 and in [Cambodia](#) in February 2017) as well as research in Lao PDR and Indonesia, as part of the

[SGBV research](#) endorsed by ACDM in April 2017². G&D Trainings were also held in [Viet Nam](#), [Myanmar](#) and [Cambodia](#) at the end of 2017. Beyond the activities, the year 2017 also saw an enhanced partnership of the NSs with Ministries of Women, in particular in Cambodia with joint implementation of a [campaign](#) during the 16 days of activism against gender-based violence, as well as Lao PDR with the involvement of the National Commission for the Advancement of Women in the research on the attention to SGBV prevention in disasters. Early May 2018, the ASEAN consultation workshop not only involved members from ACDM but also the ASEAN Committee on Women (ACW) and the ASEAN Commission for the Promotion of the rights of Women and Children (ACWC).



With many regional events held during the AWP4, there were ample opportunities for peer to peer learning and increased cooperation between NSs in Southeast Asia (both at SEA level and along the Mekong River with the [Lao-Thai contingency planning exercise](#)), as well as with ASEAN and other stakeholders (UN-Women, ADPC, UNOCHA, UNDP, UNESCAP, etc.). Related to the engagement with ASEAN, three main projects were endorsed by ACDM in April 2017 (SGBV research, DL mapping, and [ADDM celebration](#)) which were all completed in December 2017. The IFRC deepened the engagement with the Lao Government (Ministry of Labor and Social Welfare) as Chair of ACDM in 2017 which yielded very positive results in terms of access to decision-

making processes and opportunity for technical influence at regional level. Strategic discussions were held with the AHA Centre, while ongoing cooperation happened in the continuation of previous years around the [ACE programme](#) and the synchronization of regional response tools such as ERAT and RDRT. Finally, on the political level, the ASEAN-IFRC MoU was validated at the ACDM meeting in Luang Prabang in October 2017 and mentioned as part of the Chairman Statement³ at the 31st ASEAN Summit in Manila on 13 November 2017.

3.2 Updated Gender Equality Strategy

Throughout the project implementation, the gender and diversity analysis and strategy was updated and deepened based on scoping missions, progress and priorities of the National Societies, coordination with other actors and compilation of key technical documents. The RRI continues to implement the strategy over the past four workplans and it has been updated for this extended period based on the current context and ongoing analysis. The two major areas of focus under AWP5 are outlined below:

² Research was also implemented in the Philippines with funding from the Australian Government through the Australian RC Cross.

³ <http://asean.org/chairmans-statement-of-the-31st-asean-summit/> (see para. 127)

- One key strategy that RRI has been strongly advocating for in the past two years and came to fruition in AWP4 is to provide an evidence base to ASEAN Member States and National Societies on SGBV in communities during times of disaster, as well as providing recommendations and supporting the adaption of tools, guidelines and approaches for the prevention and response of SGBV. This culminated in the [ASEAN consultation meeting](#) on the research early May 2018 and will be a key focus of the AWP5.
- A new area of focus under AWP5 is women leadership in Disaster Management, with preliminary discussions already held with AHA Centre as well as some GiHA network members.

3.3 Updated Environmental Strategy

There are no changes from the PIP, Section 3.5 (supported by Annex J).

4 Work Breakdown Structure: fifth year (April – December 2018)

Work Package (WP) 1000: Reduced vulnerability to natural disasters for vulnerable communities in Southeast Asia (SEA), with emphasis on women, boys and girls

To achieve WP 1000, C3R Project will continue to pursue a tri-focused approach through two Intermediate and three Immediate Outcomes and Work Packages (WP):

1100: Improved representation of community Disaster Risk Reduction (DRR) issues in national policies, plans, and programs

- *WP 1110 builds the capacities of National Societies, as well as their national government partners, to understand, harness and communicate community DRR concerns through sound evidenced-based advocacy messages and concrete activities, nationally (and regionally), including disaster law development.*
- *WP 1120 builds the capacities of National Societies to apply, advocate for and model the application of a gender lens, and*

1200: Increased effectiveness of SEA regional DRR cooperation mechanisms that address the needs of vulnerable communities with emphasis on women, boys & girls

- *WP 1210 builds regional collaborations among National Societies and produce evidenced-based reports to strengthen their regional engagements, which will ultimately increase the credibility and reputation of National Societies furthering their integration into regional decision-making bodies, where they can further represent and advance the concerns of vulnerable communities (WPs 1110 and 1120).*

The below table presents planned activities with indicative budget amounts and timeframes, organized per immediate outcome and outputs and grouped around the key areas of work included in the AWP4 on which this final work plan builds. Where applicable, the sections also describe both regional / ASEAN activities and country-level activities.

4.1 Immediate Outcome 1110 – Increased capacity of SEA Red Cross Red Crescent National Societies to promote community DRR issues at national level.

4.1.1 Output 1111 – Select NSs’ leaders & senior staff trained in humanitarian diplomacy (HD), communication & beneficiary communications (BenComs) relevant to DRR.

No particular activity planned under this output.

4.1.2 Output 1112 – Select NSs’ DRR communication & HD plans developed & implemented, based on community concerns, including gender & environment, & aimed at national governments & other stakeholders.

Country / regional	Activity	Timeframe	Budget
Lao PDR	Hold the Lao RC partnership meeting to brief in-country and international partners of the Lao RC about its new law, mandate as well as strategic priorities for the coming years. This was committed in 2017 but delayed due to ongoing discussions related to the new RC law in the country. The Law was endorsed late 2017 and came into effect in March 2018.	Sept 2018	CAD 6,440 (5,000 CHF)
Timor Leste	The RRI will support two initiatives planned in AWP4 in the country which had to be delayed: the production of video and radio messages on DRR, in order to showcase community voices in resilience building as well as spread safety messages in communities (two-way communications). Following the successful experience in other countries in 2017, this activity will take the opportunity of existing community-based programming to gather voices from community members, while also maximizing the existing partnership with local amateur radios to promote safe behaviours.	May – August 2018	CAD 7,729 (6,000 CHF)
Regional	Support regional and national advocacy initiatives for effective integration of G&D into policies, laws and inter-governmental processes, including the Regional Plan to be adopted at the upcoming Asian Ministerial Conference on DRR (AMCDRR) 2018 to be hosted by the Government of Mongolia early July 2018 as well as the ACDM Work Programme mid-term review and other regional initiatives.	May – Sept 2018	CAD 6,440 (5,000 CHF)

4.1.3 Technical support provided to select NSs to develop Disaster Law advocacy plans & processes

Country / regional	Activity	Timeframe	Budget
Lao PDR	RRI has contributed to strengthening the relationship with the Ministry of Labour and Social Welfare over the years and there is a request from the Ministry to support the legislative process for the DM Law in 2018, which is a key opportunity to promote protective governance frameworks through G&D integration. In May 2018, RRI will support the initial training and meeting of the inter-ministerial drafting committee established in March 2018, with following meetings to be planned in detail in June-August 2018.	May – August 2018	CAD 10,305 (8,000 CHF)
Myanmar	MRCS has now confirmed with its government counterparts that the IDRL study implemented under AWP3 can be finalized and launched. RRI will support under AWP5 the translation and printing costs of the final report, as well as a consultative workshop with all key stakeholders at national level to disseminate the technical recommendations.	June – August 2018	CAD 10,305 (8,000 CHF)
Philippines	Following on the achievements under AWP4, the Philippine RC will use RRI financial and technical support in June-August 2018 to host more technical meetings on the Housing Land and Property (HLP) Advocacy and Mitigation Strategy (July), reprint existing IEC materials in support of advocacy work related with the ongoing Sunset Review (June-Sept) as well as host a seminar on its new legislative toolkit (June-July)	June – Sept 2018	CAD 6,440 (5,000 CHF)
Timor Leste	As already planned under AWP4, following the elections in May 2018, there may be opportunity to hold a technical meeting to plan for the promotion of draft Disaster Management Law and the auxiliary role of the Red Cross for the new Government.	TBC	CAD 2,576 (2,000 CHF)
Regional / ASEAN level	<i>See the activity on peer to peer platform under immediate outcome 1210 below</i>		

4.2 Immediate Outcome 1120 - Increased integration of gender equality into national and regional DRR policies and programs.

4.2.1 Output 1121 – DRR-focused gender training & technical support provided to select NSs.

Country	Activity description	Timeframe	Indicative budget
Myanmar	Myanmar Red Cross Society is planning to conduct a standard “7 Moves” training for its 17 States and Region focal points, following the successful national training held in September 2017, with co-funding from Danish Red Cross.	July-August 2018	CAD 5,796 (4,500 CHF)
Philippines	Philippine RC developed in March 2018 an integrated plan for Protection, Gender and Inclusion (PGI) with IFRC, Australian RC and Canadian RC in-country teams to which RRI will contribute partially. The plan covers multiple inter-related areas of work, such as gender, disability, protection, etc. with activities planned both at national and local levels. In discussion with IFRC country office, the RRI will support a national training on gender for the PRC (this was planned in AWP4 and postponed late 2017) as well as national workshop on PGI for the NS to further integrate all issues in the plan into its sectorial programmes (see below under output 1122).	May – June 2018	CAD 10,305 (8,000 CHF)

4.2.2 Output 1122 - Technical support provided to integrating gender equality into select NSs’ DRR-focused policies, tools & strategies.

Country	Activity description	Timeframe	Indicative budget
Indonesia	Socialization of PMI Code of Conduct including the SGBV research results within PMI national office and RCRC Movement partners	June – August 2018	CAD1,288 (1,000 CHF)
Myanmar	Myanmar Red Cross is planning to translate, print and disseminate its new Gender and Diversity Policy, approved early 2017 by its governance.	May-June 2018	CAD 3,220 (2,500 CHF)
Malaysia	The Malaysian RC reiterated its request for financial support to translate / adapt the Minimum Standard Commitments on PGI of the IFRC as a key resource for G&D integration in	June-July 2018	CAD 2,576 (2,000 CHF)

	its emergency response tools, which was initially planned in 2017 but pended, awaiting the revised version of the booklet under finalization in Geneva. The new version should be available at the end of May 2018, allowing for this activity to be conducted before the end of the AWP5.		
Philippines	National workshop on PGI to further integrate all issues covered under the PGI thematic area (gender, disability, protection, etc.) within sectorial programmes of the National Society.	August-September 2018	CAD 9,017 (7,000 CHF)

4.2.3 Output 1123 - Technical support provided to relevant regional organizations on applying a gender equality approach to DRR programs & strategies.

Under this output, two key areas explored during AWP4 will be further developed: SGBV prevention as well as PGI mainstreaming and women leadership in regional humanitarian action.

AWP4 element 1 – Deepen and expand the IFRC-ASEAN research on SGBV Prevention (also contributing to outcome 1210)			
Country	Activity description	Timeframe	Indicative budget
Regional / ASEAN level	Conduct an ASEAN consultation on the research in cooperation with ACDM and the ASEAN Committee for Women. This was successfully held on 2-3 May 2018, with co-funding from the Australian Government through the Australian RC. The recommendations from the workshop will be further shared with ASEAN Member States, and will feed into several policy-level processes, including the current efforts of the ACW to mainstream gender within all ASEAN bodies as well as the planned mid-term review of the AADMER Work Programme 2016-2020 planned late 2018.	May – September 2018	CAD 12,881 (10,000 CHF)
	Aside from this policy-level work with ASEAN institutions and Member States, the RRI will support the SEA Youth Network to conduct youth-led awareness-raising campaigns about SGBV as part of their regular activities. This will be planned further in details at the annual SEAYN meeting hosted by Singapore Red	July-September 2018	TBC

	Cross early July 2018 (under separate funding) while SGBV training will be provided to selected youth leaders as well.		
Indonesia	A provincial-level workshop will be held in each of the two locations covered by the research (Aceh and Bima) to share the results of the study as well as agree on follow-up actions at local level. In parallel, the research results will be translated into Bahasa Indonesia and shared with various stakeholders at national level, including the NDMO and the National Commission for Women.	July-August 2018	CAD 11,593 (9,000 CHF)
	Printing and distribution of GBV and/or children protection materials to selected provinces and partners	June-August 2018	CAD 3,864 (3,000 CHF)
Lao PDR	The Lao RC is planning for a national roundtable on the research to disseminate its findings and recommendations as well as agree on follow-up actions, together with national authorities, such as the Ministry for Labour and Social Welfare, the National Commission for Women and Children (NCAW) as well as the Women Union (WU).	May-June 2018	CAD 6,440 (5,000 CHF)
	In parallel, a pilot initiative is under planning in collaboration with NCAW and WU and based on the research recommendations, to be held in Oudomxay province (one of the two provinces covered by the research), with the objective to (1) enhance the local multi-stakeholder referral system through coordination meetings and trainings and (2) conduct awareness campaign at community level related to SGBV.	June-August 2018	CAD 11,593 (9,000 CHF)
Cambodia and Viet Nam	Cambodian RC and Viet Nam RC have agreed early 2018 to implement the research in their countries, as a follow-up of IFRC commitment to expand the scope of the study to all ASEAN countries at risk of disaster. Early planning for the research was conducted in April 2018 and IFRC took the opportunity of the ASEAN consultation meeting held in Jakarta on 2-3 May 2018 to coordinate with national authorities of both countries who have shown commitment to support the process. The Viet Nam RC is in discussion with Women Union to co-lead the research while Cambodia has a strong partnership with the Ministry for Women Affairs, which will be maximized in this research	May-September 2018	CAD 32,204 (25,000 CHF)

	process. In each country, the NSs are currently reviewing and adapting the data collection tools used in the Indonesia, Lao PDR and the Philippines, so that the actual field work can start in June-July, followed by the data analysis, report writing and national consultative meeting planned in August-September 2018.		
Philippines	At this stage of planning, the Philippines RC has not indicated yet any specific follow-up action to be held based on the research recommendations. The RRI team will continue the dialogue with the NS as well as in-country partners (in particular the Canadian RC) on this important issue.	Ongoing	TBC

AWP4 element 2 - Technical cooperation with regional partners (including AHA Centre, the Gender in Humanitarian Action network and other as appropriate) to enhance women leadership and mainstreaming of protection, gender and inclusion (PGI) in humanitarian action CAD 25, 763 (20,000 CHF)			
<ul style="list-style-type: none"> - Organize a technical dialogue with AHA Centre to review selected tools and initiatives with a view to enhance G&D integration as well as the agency and effective participation of women - Continue the ongoing engagement in ACE programme and ERAT processes as per the dialogue with AHA Centre above and building on previous experience from 2015 to 2017, in particular in the integrating of the G&D components in curriculum as well as simulation exercises - Engage AHA Centre staff members as well as women alumni of the various AHA Centre trainings and capacity development tools (such as ACE programme or ERAT roster) with the objectives of enhancing women’s self-confidence for effective leadership and decision-making at governance and operational levels. - Provide technical support to enhance women leadership in humanitarian action through specific contributions to the regional action plan of the GiHA network, such as the hosting of technical meetings, joint regional advocacy work (including around AMCDRR 2018 in Mongolia) as well as the review of operational tools 			

4.3 Immediate Outcome 1210 - Increased DRR cooperation between RCRC, Association of ASEAN Committee on Disaster Management (ACDM) & other regional organizations.

4.3.1 Output 1211 - Technical support provided to consolidate, document & promote RCRC DRR role & contribution to SEA regional DRR efforts.

School Safety mapping	Integrate the 10 publications on school safety produced in 2017 (1 per ASEAN country) into one contribution report to the ASEAN
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	Safe School Initiative (ASSI) to be disseminated within ASEAN / ACDM networks CAD 2,576 (2,000 CHF)
Contribution to the AADMER work programme mid-term review (TBC)	Provide technical support to the ongoing AADMER Work Programme review being discussed by the ACDM and document further the RCRC contribution to the AADMER Work Programme 2016-2020. CAD 3,864 (3,000 CHF)
Publications and knowledge management	Continue promoting the work of the IFRC and National Societies in the region and beyond through publications and the resilience library CAD 6,440 (5,000 CHF)

4.3.2 WP 1212: DRR workplan supporting regional organizations

Regional networks within RCRC	Utilize the existing networks of NSs for an effective contribution to ASEAN policies through an enhanced engagement of NSs with national bodies related to ASEAN including the NDMOs, Ministries of Foreign Affairs and National Youth and Women Commissions. This will be achieved through providing ongoing facilitation and technical support for the existing networks, focusing on the G&D and SEA Youth Network, also contributing to the other two immediate outcomes CAD 19,322 (15,000 CHF).
Disaster Law peer to peer platform and regional seminar (also contributing to 1110)	Following the launch of the AADMER mapping early May 2018, continue the dialogue with the ASEAN Committee on Disaster Management (ACDM) through its Working Group on Prevention and Mitigation to identify next steps related to peer to peer learning among countries based on the research. In addition, in partnership with academic institutions, identify local capacities and expertise in legislative processes and good governance related to disaster management and promote peer to peer learning among legal experts in the region CAD 25,763 (20,000 CHF)

4.4 Project management

WP 2000: Coordination & Overall Project Management

WP 2000 ensures management oversight for the coordination of joint cross-department activities that contribute to the achievement of the project outcomes. It includes general, overall project management activities required for effective, efficient project management.

- Plan/Hold Project Steering Committee Meetings (annually): planned on 16 May 2018 in Bangkok
- Plan /Hold Technical Working Group Meetings (quarterly): TBC based on the short AWP5 timeframe implementation.
- Technical Advisors Meetings (monthly): ongoing, more often ad hoc than strictly monthly due to the travel of various team members.

Final report: IFRC will submit the final narrative report for the 5-year timeframe of RRI at the end of November 2018 which will include an updated version of the RRI baseline study finalized in March 2018.

This will be subsequently reviewed by the Canadian RC for further submission to GAC. There are also initial plans for an IFRC-CRC-GAC debriefing / lessons learning exercise, which could be further discussed at the annual project steering committee meeting to be held on 16 May 2018 in Bangkok.

4.5 Detailed Budget

AWPS Detailed Budget		Fifth Annual Work Plan Budget						
Organization: Canadian Red Cross Society								
Project Title: STRENGTHENING COMMUNITY RESILIENCE TO NATURAL DISASTERS IN SOUTH EAST ASIA								
Project number: A-035122-001								
		Q1	Q2	Q3	Q4	Contribution by Project Partner(s)		
						DFATD	CRC	Total
						Cash		
1.1	Remuneration - Organization's Employees in Canada and Overseas	\$ 17,391	\$ 17,391	\$ 17,391	\$ 17,391	\$ 69,564	\$ -	\$ 69,564
1.1.1	<i>Employees based in Canada and on short-term assignment in the field</i>	\$ 17,391	\$ 17,391	\$ 17,391	\$ 17,391	69,564	-	69,564
1.1.2	<i>Canadian Personnel on long-term assignment in the field</i>	\$ -	\$ -	\$ -	\$ -	-	-	-
1.2.1	Remuneration - Local Employees	\$ 67,301	\$ 67,301	\$ 67,301	\$ 67,301	\$ 269,204	\$ -	\$ 553,527
1.4	Fees - Subcontractors	\$ 44,478	\$ 44,478	\$ 44,478	\$ 44,478	\$ 177,911	\$ -	\$ 177,911
1.4.1	<i>Canadian / International Outside Consultants</i>	\$ 44,478	\$ 44,478	\$ 44,478	\$ 44,478	\$ 177,911	\$ -	\$ 177,911
1.4.2	<i>Local Outside Consultants</i>	\$ -	\$ -	\$ -	\$ -	-	-	-
Total - Remuneration/Fees		\$ 129,170	\$ 129,170	\$ 129,170	\$ 129,170	\$ 516,679	\$ -	\$ 516,679
1.6	\	\$ 19,830	\$ 19,830	\$ 19,830	\$ 19,830	\$ 79,318	\$ -	\$ 79,318
1.6.1	<i>Travel Costs</i>	\$ 4,123	\$ 4,123	\$ 4,123	\$ 4,123	\$ 16,493	\$ -	\$ 16,493
1.6.2	<i>Benefits and allowable expenses for: Personnel on long-term field assignment and on short-term relocation</i>							
1.6.3	<i>Students and trainees Training Costs</i>	-	-	-	-	-	-	-
1.6.4	<i>Other Training Costs</i>	\$ 1,623	\$ 1,623	\$ 1,623	\$ 1,623	\$ 6,493	-	\$ 6,493
1.6.5	<i>Recipient Country Government Employees</i>	-	-	-	-	-	-	\$ -
1.6.6	<i>Goods, Assets and Supplies</i>	-	-	-	-	-	-	\$ -
1.6.7	<i>Project Administration Costs Directly related to the project</i>	\$ 14,083	\$ 14,083	\$ 14,083	\$ 14,083	\$ 56,332	-	\$ 56,332
1.6.8	<i>Other direct costs identified under the project (list here)</i>	-	-	-	-	-	-	\$ -
Total - Direct program/projects costs Eligible for the Application of the Overhead Rate		\$ 148,999	\$ 148,999	\$ 148,999	\$ 148,999	\$ 595,997	\$ -	\$ 595,997
1.7	<i>Allowance for indirect/overhead costs</i>	3,911	3,911	3,911	3,911	\$ 15,646	\$ -	\$ 15,646
1.8	<i>Other costs not eligible for the overhead</i>	\$ 9,589	\$ 9,589	\$ 9,589	\$ 9,589	\$ 38,357	\$ -	\$ 38,357
1.8.1	Flow-through funds (if applicable)	\$ 9,589	\$ 9,589	\$ 9,589	\$ 9,589	\$ 38,357	\$ -	\$ 38,357
	<i>Goods, Capital Expenditures (if applicable)</i>					-	-	-
	<i>Construction Costs (if applicable)</i>							-
Total Contribution to Project		\$ 162,500	\$ 162,500	\$ 162,500	\$ 162,500	\$ 650,000	\$ -	\$ 650,000
TOTAL PROJECT VALUE								\$ 650,000

5 Annexes

5.1 Updated PMF with - Logic Model – RRI indicator tracking table

The fifth AWP is synchronized with the PIP; refer to the PMF in the PIP and its updated version annexed to the fourth annual report with baseline and target values. Also the endline study report provides useful data for each of the outcome level indicators.

5.2 Detailed Budget

See page 15 of AWP5 Narrative

5.3 Updated Risk Register

The fifth AWP was developed concurrent to the PIP; refer to the updated Risk Matrix annexed to the fourth annual work plan.

5.4 Critical Path Analysis

A critical path analysis was undertaken as part of the PIP process to ensure concordance between interlinked project activities.