International Federation of Red Cross and Red Crescent Societies

Southeast Asia Climate Change Master Training

Session Plan of Session 11: Developing Plan of Action (PoA) / SEARD Bangkok / 2014

# Session Plan of Session 11: Developing Plan of Action (PoA)

Objective: At the end of this activity, the participants are able to:

1. Plan the next steps after the training at individual, country and regional levels.

## Key terminologies to cover in the session:

Proposed Methodology:

**The session is organized in three steps:**

* Individual plan of action
* Country plan of action
* Regional plan of action

Duration: 1 hour 30 minutes

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| **Timing** | **Purpose/ Objective**  | **Methodology** | **Material/Facilitator** |
| *\*From when to when**(min)* | *What the activity aims at* | *How the activity is conducted, including the methods to be used (e.g. brain storming, group discussion, role play, etc.), questions, time duration, expected information, what the participants should do, etc.* *If case study or role-play will be used, explanation or information should be provided as well.* | *What materials, facilities, equipment are required to conduct this activity (e.g. flip charts, marker pens, color cards, etc.)* |
| 5 minutes  | Introduction session  | 1. Facilitator introduces session and session objectives (Slides 1-2)
2. Facilitator explains the three steps of planning
 | PowerPoint presentation |
| 15 min | Individual plan of action | 1. Each participant is requested to fill a [questionnaire individually](Questionnaire%20for%20Individual%20Plan.doc) with 3 focuses: (slide 3)
* How he/she will continue to upgrade his/her skills related to climate change (through reading, online training, etc.)
* What he/she will do in the next 3 months to 1 year to promote climate smart programming within NS work (taking into consideration his/her specific role and limitations)
* What kind of support he/she would need to perform those actions above (from colleagues/peers/management, etc.)
1. The facilitator team takes a photo of each filled questionnaire (if agreed by participants) and commits to call participants in one year to review the plan.
 | Individual Questionnaires (see Questionnaire for Individual Plan.doc) |
| 1 hour  | Country level plan of action  | **Group work (30 minutes)**1. Participants are grouped according to their national society and required to design one flipchart with key activities in the next years based on 3 categories: (Slide 4)
* Building capacities within national society on climate smart programming
* Implementing climate smart activities for communities
* Advocating and creating partnerships on issues related to climate change.
1. Presentation and Plenary feedbacks (30 minutes)
2. Each NS presents its action plan to the group, including Q&A.
 | Flip chart and markers |
| 30 minutes | Regional level plan of action | 1. In this plenary session, participants discuss how they can continue supporting each other within the region to implement their country level action plan. They also identify potential partnerships with external organizations/institutions such as governments, UN, academia, media, NGOs. (Slide 5)
 | Flip chart and markers |
| **End of Session 11** |