

**CHAPTER 5 – CRITERIA FOR REQUESTION FROM CHAPTER TO
BRANCH TO NAT HEADQUARTERS**

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**Criteria for Branch Committee to Request or Assistance
From National Headquarters**

1. All Branch Chairman/Deputy Chairman (Disaster Management Task Force) should make sure that their Chapters are well prepared to handle any disaster within the Chapters.
2. The Branch Disaster Management Task Force should assist the Chapter's Disaster Management Sub-Committee when the magnitude of any disaster within any chapter is beyond their capability.
3. The Branch Disaster Management Task Force will automatically take over the Chapter's role when disaster strike's 2 or more chapters within the Branch at the same time.
4. Should the magnitude of the disaster within the Branch is beyond the capability of the Branch, the Branch Chairman/Deputy Chairman with the advice from the Branch Disaster Management Chairman can request for assistance from National Headquarters.
5. Should disaster involves more than three quarters of the state, the National Disaster Management Team will automatically take over the Branch Role.

**Criteria for Chapter Committee to Request for Assistance
From National Headquarters**

1. All Branch Chairman/Deputy Chairman (Disaster Management Task Force) should make sure that their Disaster Management Sub-Committee is well organized with volunteers well trained to response and cope with local disasters.
2. The Chapters Disaster Management Sub-Committee must ensure that they are well equipped and have sufficiently trained volunteers to respond to any likely local disaster.
3. The Chapter Disaster Management Task Force (Chapter Chairman/Deputy Chairman) can request for assistance from the Branch should any of the following condition arise:
 - 3.1 Chapter is exhausted of manpower.
 - 3.2 Chapter is lacking relevant equipments.
 - 3.3 Chapter is lacking required expertise.
 - 3.4 Chapter is short of required funds.
 - 3.5 The magnitude of disaster is beyond the capability of the chapter.