



Rights of Migrants in Action

INFORMATION SESSION

Thailand

DATE: 15 October 2015



Information session

- FIRST PART : INTRODUCTION TO SMALL
SCALE PROJECT IN
GENERAL
- SECOND PART: Q&A
- THIRD PART: PROJECT GRANT
AGREEMENT
- FORTH PART: Q&A

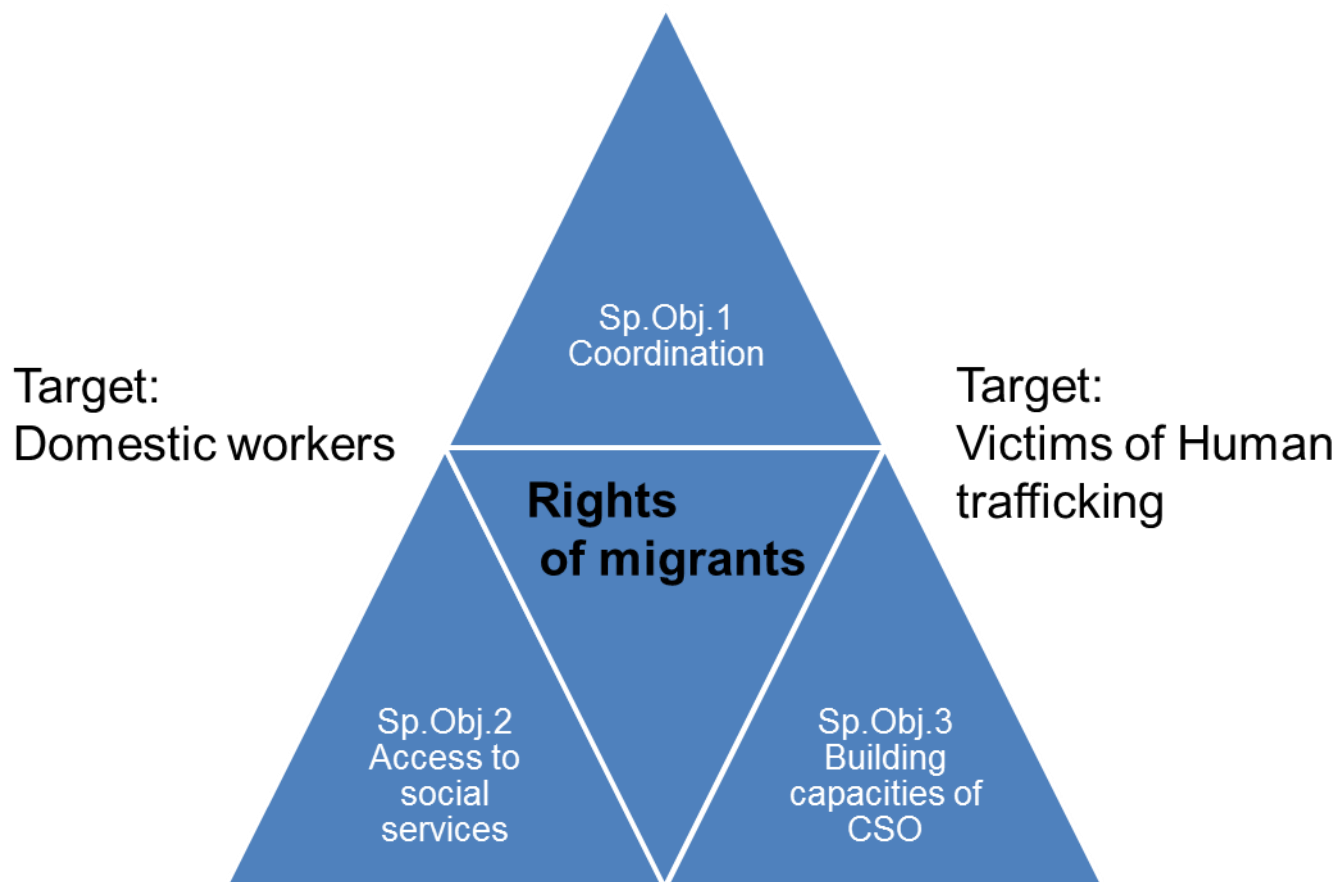


Overall objective

To promote and protect the human rights of migrants in targeted countries, migration corridors and regions through a globally coordinated civil society action, with a specific focus on migrant domestic workers and victims of human trafficking.



Specific objectives and target





Countries of Implementation





“ Rights of Migrants in Action”
European Commission, DG DEVCO

Duration small scale porcejts : 12 - 18 months

Starting date: Januray 2016

Total budget : EUR 7,375,000

Co-funding component: 10 % (Provided by CSOs)

minimum and maximum amounts:

- Minimum amount: € 75.000
- Maximum amount: € 200.000



Component 2. Access to services

- Migrants' access to social services of the targeted countries, and provision of services, -is enhanced through small scale CSO projects
- Expected Results under this Action are:
 - Direct **social assistance and protection** are provided to migrants and their families, *particularly in relation to migrant domestic workers and victims of trafficking.*
 - Human rights** of migrants are **promoted** and **awareness is raised** at all levels.
 - Human-rights based migration, labour and anti-trafficking **policies** and **legislation are promoted.**



Eligibility Criteria- Applicant (Who might apply?)

- Be **registered** and **operational** in one of the identified countries.

In this context, a Civil Society Organisation (CSO) is defined as a local NGO, migrants associations and/or workers' associations

- Be **directly responsible** for the preparation and management of the action with their partners, not acting as an intermediary
- Have a **mandate** for, or **experience** in, dealing with the promotion and protection of the rights of migrants within the respective countries



Eligibility criteria- actions (What to do?)

Applications related to **Migrant domestic workers** and/or **victims** of **human trafficking** *will be taken in consideration*

- Access to public **social services** through **advocacy**, dialogue with, and capacity building of the public authorities.
- **Direct protection, assistance** (e.g. healthcare, training, legal and psychological assistance).
- **Awareness raising** (e.g. media campaigns, surveys on public perception of migration) of fundamental rights of migrants and prevention of abuses.
- **Advocacy for improvement** of **legislative framework** in the area of migration, labor and anti- trafficking.

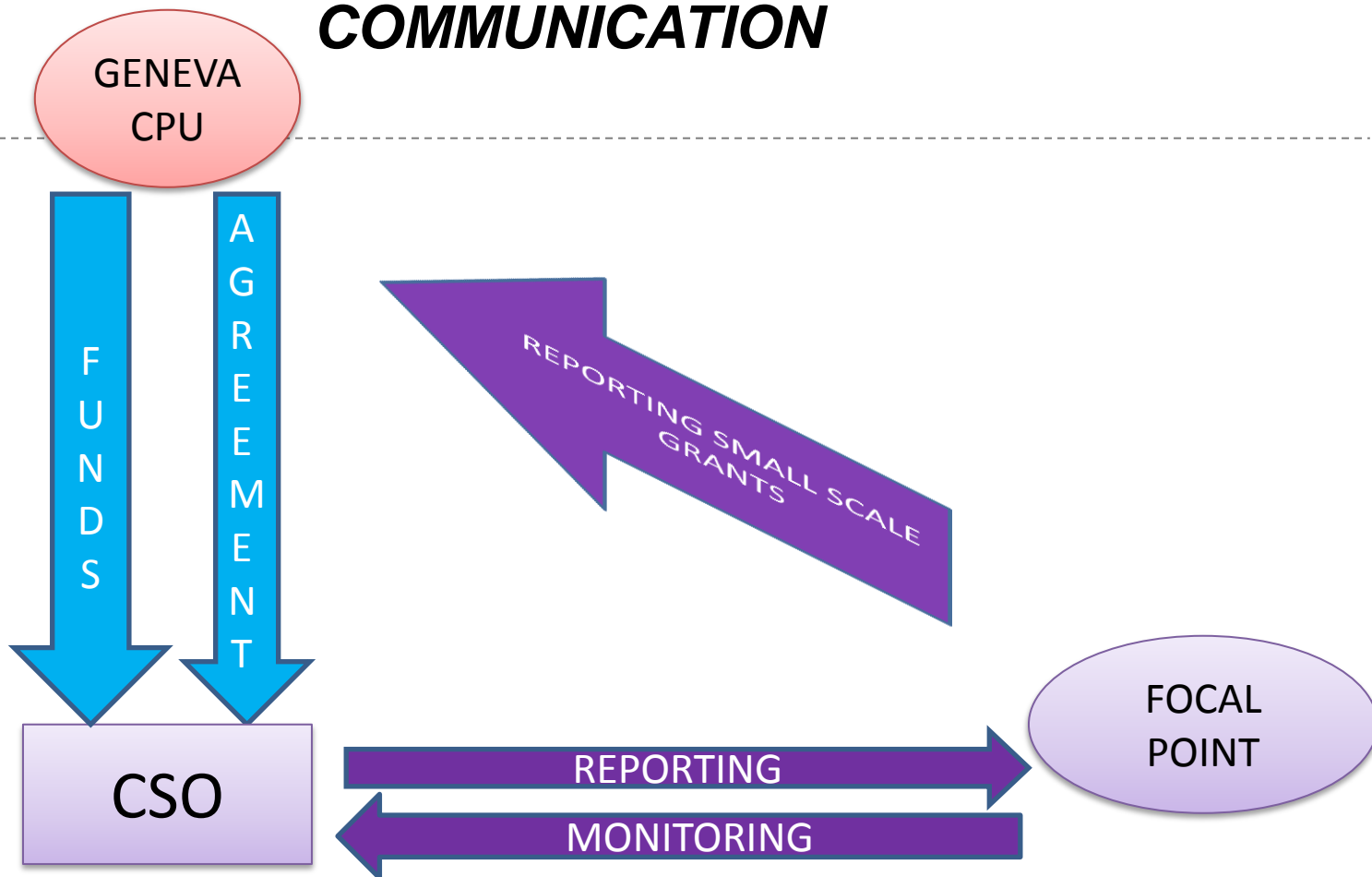


FINANCES

- Total (15 countries): EUR 7,375,000
- Small scale project : 75.000 EUR- 200.000 EUR
- 10 % Co-financing from CSOs is obligatory
- Agreements and transfer of funds : IFRC- CSO
- Expenditures (eligible non eligible)
- Transfers in installments / First instalment:
 - Projects less than 18 months: 30 % of total sum-signature



COMMUNICATION





Process

Concept Note and Detailed Project Proposal

- Deadline 30 November, 24:00 Geneva time (GMT+1)
Accompanied with following **signed document**:
signed IFRC code of conduct, financial identification, self-assessment grid
- All project proposal should be submitted via mail to rightsmigrants.action@ifrc.org . Any proposal submitted after the deadline, or delivered to other addresses or by any other means (e.g. by fax or hand delivery) cannot be accepted.



Evaluation procedure and criteria small scale projects

- Evaluated by an Independent Evaluation Committee (IEC)
- Established eligibility criteria based on a marked evaluation grid (for concept note and detailed proposal)

Relevance and design of the action

Financial capacity of the applicant

Operational capacity of the applicant

Effectiveness and feasibility of the action

Sustainability prospects of the action

Budget and cost effectiveness



Questions and Answers



Project Grant Agreement Obligations

Concluded between International Federation of Red
Cross and Red Crescent Society (**IFRC**)
and
Civil Society Organisation (**Project partner**)



Payments in instalments

30% payable on signature

15% payable on subject to acceptance by IFRC
Progress Reports (1) .

15% payable on subject to acceptance by IFRC of
Progress Reports (2).

15% payable on subject to acceptance by IFRC of
Progress Reports (3).

15% payable on , subject to acceptance by
IFRC of Progress Report (4).

10 % payable on , subject to acceptance by
IFRC of Progress Report (5) and the Final
Report.



REPORTING

- Format: Will be available on
<https://sites.google.com/site/drrtoolsinsouthasia/migration>
- Frequency : each 4 months
- To whom: Designated Focal Point in IFRC office



REPORTING FORMAT

Main components

- **Executive Summary** (Overall Project Status; Key Issues; Key Accomplishments; Plans for next quarter; People reached for reporting period by gender segregation)
- **Financial Status-** overview of the project's financial status as covered by financial report
- **Situation/Context Analysis** (Positive & Negative Factors that affect the project)
- **Stakeholder Participation & Feedback** (describe how key stakeholders have been involved in the project (particularly local beneficiaries for community-level project)
- **Partnership Agreements & Other Key Actors** (if relevant)
- **Cross-Cutting Issues** (e.g. *gender equality*,) not covered elsewhere in the report.



REPORTING FORMAT

Main components

- **Visibility and communication:** Plan and/or measures taken to identify the European Union as the source of the Funding.
- **Human recourses:** current staffing changes and issues, highlighting any implications for implementation
- **Difficulties encountered and changes to implementation**
- **Plans for next quarter**
- **Case studies, photos, other reports :**descriptive narrative of individuals illustrating how the project/program is having an effect and how that is in line with intended results.
- **Key Lessons:** Do not repeat the specific action points in the Executive Summary

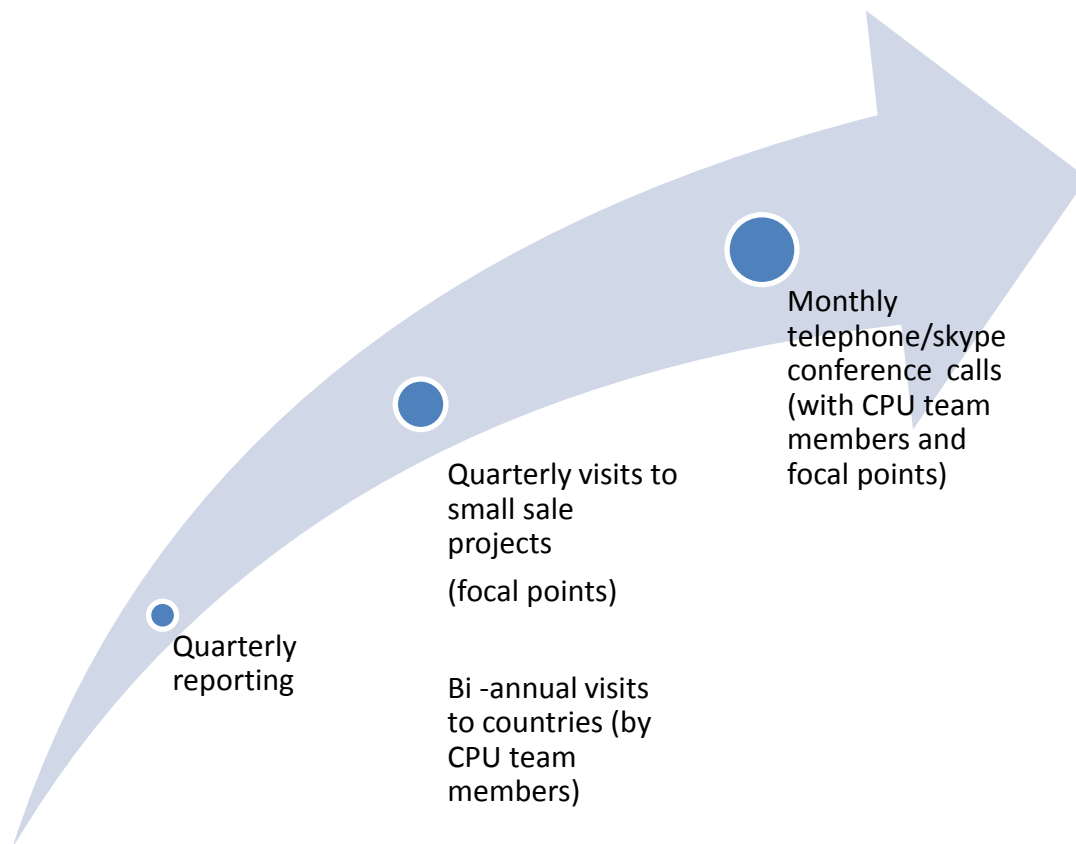


MONITORING

- The participation of Focal Point, Federation or EC representatives, or other organisations or individuals authorised by above listed, in the main monitoring and in the evaluation missions
- The responsibility of the Project partner and focal points is to develop the monitoring systems based on project log frame



MONITORING / FREQUENCY





AUDIT

- The IFRC reserves the right, at its discretion, to perform audits or financial reviews
- The Project partner shall facilitate the audits or financial reviews and make available without restriction all relevant financial and operational information, as well as certified statements of account
- Financial transactions and financial statements shall be subject to the internal and external auditing procedures



Procurement of goods and services

- **Minimum procurement practise will apply(e.g.**
Contracts in excess of CHF 1,000 should be awarded only after inviting and assessing at least three competitive bids or quotations
- Upon completion of the Project the Federation shall determine whether all goods financed by the Funding shall be donated to the beneficiaries of the Project or shall be retained by the Project Partner
- Detailed description of the procurement of goods and services is available on WWW.IFRC.ORG



Insurance

- The Project Partner shall be responsible for meeting the cost of insurance of the goods and equipment it uses in connection with the Project



European Union



International Federation
of Red Cross and Red Crescent Societies

VISIBILITY

- Project Partner shall take all appropriate measures to publicise the fact that Project Funding is being provided by the European Union.
- Publicise the fact that Project Funding is being provided by the European Union. Any information aimed at an external audience shall state: **‘This Project is funded by the European Union’** under the European logo (twelve yellow stars on a blue background) displayed in an appropriate way.
- Publicise Local level- National Society
- Publicise Regional/Global level- IFRC

With prior written agreement with IFRC



VISIBILITY

- All Project Partner *information* or *publications* pertaining to the Project for an external audience in whatever form and whatever medium, including the internet, shall include the following text or a similar disclaimer:

‘This document has been produced with the financial assistance of the European Union. The views expressed herein can in no way be taken to reflect the official opinion of the European Union and the IFRC



PERSONNEL

- The Project Partner personnel performing services related to this Agreement shall *in no way be considered employees of the IFRC*, which assumes no responsibility in respect of life, health, accident, travel or any other insurance coverage and any security clearance which may be necessary.



Conflicts of Interest, Fraud, Corruption, Misuse of Funds

- The Project Partner shall maintain appropriate minimum standards consistent with the Federation's fraud and Corruption Prevention and Control Policy.
- The Project Partner commits itself not to:
Offer or accept,, as an inducement or reward in relation to the execution of the Agreement, any kind of offer, gift, payment or benefit, which would or could be construed as an illegal or corrupt practice.
- The Project Partner shall immediately inform the Federation of any substantiated allegations of fraud, corruption or conflicts of interest, or of situations likely to lead to a conflict of interest,



REIMBURSEMENT

- As a result of an audit conducted at the end of the Term, the Federation determines that part of the Funding has been expended for purposes *not in accordance with the terms of this Agreement*, then the Project Partner must refund the amount to the Federation.



INTELLECTUAL PROPERTY RIGHTS

- The Federation shall be entitled to all intellectual property rights including but not limited to patents, copyrights and trademarks, with regard to any product of material which bears a direct relation to, or is made in consequence of, activities under this Agreement.



CONFIDENTIALITY

- The Parties agree to treat as confidential information or other material directly related to this Agreement, including information relating to their respective operations or finances or any other information that may reasonably be considered confidential information or explicitly classified by either party
- The obligations of confidentiality set out in this Article shall survive the termination of this Agreement for a period of five (5) years.



FORCE MAJEURE

- If at any time during the course of the Project it becomes impossible for either Party to perform any or all of their obligations for reasons of Force Majeure, that Party affected by the Force Majeure shall give to the other Party without delay



TERMINATION

- **Termination by the Federation**

May terminate this Agreement in whole or in part at any time with 30 days' written notice of termination

- **Termination by Project Partner**

Will have the right to terminate the Agreement by providing the Federation with sixty (60) days written notice of termination

- **Following receipt of a notice of termination**

The Parties shall keep all expenses to a minimum, and to avoid any new obligations and void all existing obligations that can legally be voided.



ALL INFORMATION AVAILABLE ON THE

<https://sites.google.com/site/drrtoolsinsoutheastasia/migration>

www.ifrc.org

Thank you

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This presentation was written and developed by *CPU team* and produced in *October 2014*.

This presentation and relevant resources are available on FedNet at **fednet.ifrc.org**

**FOR FURTHER INFORMATION ON Rights of
Migrants in Action, PLEASE CONTACT:**

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